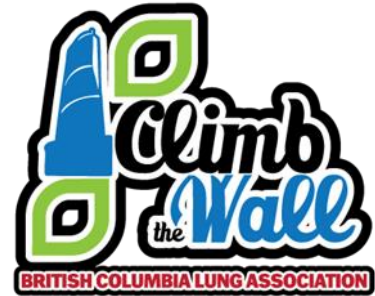


Stairwell Monitor

Event Details

- **Sunday, February 18th, 2018** - Sheraton Vancouver Wall Centre Hotel: 1088 Burrard St (@ Nelson)
- Arrival Time: **7:30 am**
- Dress in casual clothes and wear comfortable shoes
- Parking at Hotel: \$9 flat rate – mention Climb at the gate on the way out



Volunteer Check in

- Upon arrival go to the ballroom level (North Tower) to the volunteer check in area.
- Check in and put on your volunteer t-shirt.
- Complimentary coat check will be available for your belongings. Gear check is beside registration area.

Volunteer Orientation with Natalie and Paige

- **7:45 am** – meet at volunteer check in

Job Description

You will be responsible for ensuring the well-being of Climbers and offering emotional support! You will be working with a Stairwell Manager who will be supervising the stairwell. Inform them immediately if you have any concerns.

Duties

- Your main responsibility is to cheer on the climbers!!
- You must remain on your assigned floor throughout the event
- Clear away any left over water cups that participants may have dropped
- You also make sure that participants are not entering the hallways via the exit doors – **SOME Doors are alarmed – they will be clearly marked.**
- If you are stationed in the Port McNeil Hallway (floor 4), you will be responsible for directing participants who emerge from the stairwell through the hallway to another flight of stairs
- If there is a problem, medical or other, you need to contact your Stairwell Manager who will request for assistance

Stairwell doors 31, 32, 38, 45 are ALARMED. Do NOT open them and please guard participants from using them.

Stairwell monitor – 7th	Walk up from 4th floor
Stairwell monitor – 13th	Follow stairwell manager’s instructions
Stairwell Monitor – 23rd	Follow stairwell manager’s instructions
Stairwell Monitor – 26th	Follow stairwell manager’s instructions
Stairwell Monitor – 31st & 32nd (alarmed)	Follow stairwell manager’s instructions
Stairwell Monitor – 38th and 45th (alarmed)	Ride elevator to top floor 48th and walk down