

# Elevator Operator



## Event Details

- **Sunday, February 18<sup>th</sup>, 2018** - Sheraton Vancouver Wall Centre Hotel: 1088 Burrard St (@ Nelson)
- Arrival Time: **7:30 am**
- Dress in casual clothes and wear comfortable shoes
- Parking at Hotel: \$9 flat rate – mention Climb at the gate on the way out

## Volunteer Check in

- Upon arrival go to the ballroom level (North Tower) to Volunteer Check-in.
- Check in and put on your volunteer t-shirt.
- Gear check will be in the ballroom. You can leave your personal items there.

## Volunteer Orientation with Chris

- **8:00 am** – outside Ballroom Entrance

## Job Description

You are responsible for operating the elevator to bring Climbers who have finished their climb on the 48th floor back to the lobby. The 48th floor can become very crowded, so it is your job to help efficiently transport as many Climbers as possible back to the lobby. The Climbers will be running on adrenaline at this point...so celebrate and chat with them!

## Duties

- Take all the volunteers that are in the stairwell to the appropriate locations in the morning.
- **Guard the key with your life!**
- You must remain in the elevator throughout the event (until your relief arrives)
- Ask the climbers to remove their wrist timers and prepare to hand them to the greeters when they get off the elevator. If they say that they are interested in going again – tell them to collect another wrist band at the registration table
- Make small talk with participants, ask them how their climb was, and congratulate them!
- **Do not let anyone who wants to go check out the top floor onto the elevator.**
- We have a limit to the number of people that are allowed on the floor at any one time. Only Media and Staff persons may be taken to the top floor from the lobby.
- Limitations are placed on the elevator you will be using and it will only make stops on the 48th floor and the lobby.
- Ensure the elevator is NOT overloaded with the number of participants at one time, as this will cause the elevator to break down or have mechanical malfunctions.
- **Only 1 person is required to be in the elevator at a time, there are 2 other designated elevator operators that you can switch out who are assigned to be elevator greeters**